



FINAL SHORT PLAT INTERNAL ROUTING CHECKLIST

Community Development Department ♦ 80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX ♦ Office Hours: Monday - Friday 7:30 AM - 4:00 PM

| | | | |
|--|-------------------|-----------------|-------------|
| Short Plat Name: | | Short Plat # | |
| | | | |
| Item | Department | Initials | Date |
| 1. Plat Map- Checked & Approved | Land Dev. | | |
| | Planning | | |
| 2. Water/Sewer System | | | |
| Letter of Acceptance, Record Drawings | Const. Insp. | | |
| | | | |
| 3. Road/Storm Drain - | | | |
| Letter of Acceptance, Record Drawings | Const. Insp. | | |
| | | | |
| 4. Maintenance Bond - Submitted/Approved | Const. Insp. | | |
| | | | |
| 5. Performance Bond - Submitted/Approved | | | |
| (If required - Road and Storm Drain only) | Const. Insp. | | |
| | | | |
| 6. Bill of Sale - Storm Drain System | Const. Insp. | | |
| | | | |
| 7. Inspection Fees - Calculated and Paid | Const. Insp. | | |
| | | | |
| 8. Final Short Plat Fee - Calculated and Paid | Planning | | |
| | | | |
| 9. TIP Fees: _____ | Planning | | |
| | | | |
| 10. Parks Mitigation Fees: _____ | Planning | | |
| | | | |
| 11. School Mitigation Fees: _____ | Planning | | |
| | | | |
| 12. Capital Improvement Fees: _____ | Land Dev. | | |

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|--|---------------|--|--|
| | | | |
| 13. Recovery Fees: | Land Dev. | | |
| _____ | | | |
| 14. Final Grading and TESC Inspection | Const. Insp. | | |
| | | | |
| 15. Utility Easement documents submitted & recorded | Land Dev. | | |
| | | | |
| 16. ROW documents submitted & recorded | Land Dev. | | |
| | | | |
| 17. Landscaping Installed | Planning | | |
| | | | |
| 18. Stormwater Covenant and Easement submitted, approved and recorded | Surface Water | | |
| | Land Dev. | | |
| Approved for recording: | | | |
| Community Development Director: | | | |
| Date: | | | |
| City Engineer: | | | |
| Date: | | | |
| | | | |